

Clwyd-Powys Archaeological Trust  
**Portable Antiquities Scheme**  
**OBJECT RECORDING FORM**

Section 1 Your Details			
Name			
Address			
Tel	Email	Today's Date	
Are you a member of a metal detecting club ? Yes/No		Which club ?	

Section 2 About the Finds				
Type & quantity of find (e.g. coin, pottery, musket ball, etc.)	Material (e.g. stone, ceramic, iron, etc.)	OS Grid Ref. (minimum 4-fig)	Weight (if known)	Suggested period/comments
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
Date of discovery	Other comments, incl. dimensions (length, width, diameter, thickness) and inscriptions on any coins (Continue on new page if required)			

Section 3 About the Location	
Where found (nearest village/town)	
Land use	Landowners name (if different from Section 1)
Description of find location, incl. approx. depth of burial (cm)	Landowners address (if different from Section 1)

Section 4 Further Details	
Initials of recorder	Organisation
Treasure Act Notification Yes/No	Coroner Notification Yes/No
Identification carried out by	Finds to CPAT for identification Yes/No
Date of deposition with CPAT	Date of collection by depositor
Finders preferred place of deposition	Final place of deposition
Finds accepted by CPAT staff member Yes/No	Name/Signature of staff member  Name/Signature of depositor
PAS Data entry completed by CPAT Yes/No	Date of PAS Data entry by CPAT